

会社等の所属機関がない場合の推薦状（見本）

Date

Embassy of the Republic of Indonesia

Tokyo, Japan

Dear sirs/madams,

Re: visa for 申請者の氏名

I am pleased to inform you that I, the undersigned, a 申請者からみた作成者との続柄（例 father of）申請者氏名 acknowledge him as my 作成者からみた申請者との続柄（例 son）. He is going to visit Indonesia to 渡航目的 from 今回渡航する滞在の最初の日付 to 今回渡航する滞りの最後の日付.

In this connection, your kind favor for granting him an appropriate visa and other facilities will be appreciated.

I will take all responsibilities for his well-being and behavior during his stay in Indonesia at all the time

Thank you very much for your time in advance.

Sincerely yours,

作成者の名前

作成者の住所

サイン 印