

招聘状 短期コースなど

Letter Head

Aplicant's Name 申請者の氏名

Address 住所

Date

Dear _____,

For the purpose of joining the program of _____ to be held at _____, we hereby invite you to come to Indonesia. Detailed information about our program is in the following section.

*それぞれの状況に応じて内容は異なる。申請者情報、内容、期間等 詳細は必ず記載

*The contents are different according to each situation. Please be sure to include details: applicant information, content, period etc

Full Name	: 申請者氏名
Occupation	: 職業
Starting Date & Duration	: 開始日、期間
Name of Program	: プログラム名
Referance	: スポンサー名 所在地

We, _____, will hereby guarantee him during his stay in Indonesia. Thank you very much for your attention and cooperation.

Sincerely yours,

Signature サイン Stamp 印

Signer's Name

Position

Address

手紙作成者の氏名・役職・住所